

Charles W. Gibson Public Library

Board of Trustees Minutes – June 14, 2022 – 2:00 PM

- I. Call to Order: Board president Butch Rainey called the meeting to order at 2:14 PM. Present were Butch Rainey, Brett Miller, Brooke Scott, Kelley Tierney, Cathy Norko & Beth Post. No members were absent.
- II. There were no guest speakers.
- III. Approval of Minutes for May 10, 2022: The minutes were read and amended to read “the financial report for March 2022”. The minutes were approved as amended.
- IV. Financial Report: Cathy Norko presented the financial report for April, which was approved unanimously.
- V. Library Director’s Report: Cathy Norko presented the director’s report. Cathy informed the board about a leak situation, which was referred to Jerry Arnold, and concerns about the front door lock.
- VI. New Business:
 - A. Beth Post shared JP Morgan Chase business account information from Milenia Espinoza. The board will consider this information moving forward.
 - B. Brooke Scott made a motion to add new member Brett Miller as a signatory to the following JP Morgan Chase, Buckhannon accounts:

000000402102110	000000400710648
000000406024181	000000406006205
000100072954164	000006000161810
000100072954163	000006000157522
000006000126050	000006000161824
000006000125870	000006000161974
000006000128389	
 - C. Kelley Tierney seconded the motion. The motion passed, with Brett Miller abstaining. Board secretary Beth Post will serve as the authorizing representative.
 - C. Director Cathy Norko asked for the formation of a policy subcommittee to begin the process of evaluating existing policies and generating needed policies. Brett Miller made the motion, which was seconded by Brooke Scott. The motion passed unanimously. Brett Miller, Beth Post & Cathy Norko will serve on this committee.
- VII. Unfinished Business:
 - A. Brett Miller made the motion for the board to go into executive session to discuss payroll issues. Kelley Tierney seconded the motion, which passed unanimously. Brett Miller made the motion to end executive session, which Beth Post seconded. The motion passes unanimously.
 - B. Brett Miller made the motion to affirm the salary action discussed in executive session; specifically, to grant a 5 (five) % salary increase to Cathy Norko, Kat Newton & Nikole English, with a re-evaluation of the financial situation, pending budget adjustments, in January 2023. This increase will go into effect at the start of the July 2022 fiscal year. Beth Post seconded the motion, which passed unanimously.

VIII. Adjournment: The meeting was adjourned at 3:41.

The next meeting will be held on Tuesday, July 19, 2022, at 2 PM.